



Tenant Screening Services

HOW TO SIGN UP

1. Go to www.landlordscreening.com
2. Click on Credit forms, and print the New Subscriber Agreement
3. Complete forms
4. Include Social Security #- for a Social Search- This is mandatory by the credit bureau. This is nothing to do with credit all this does is puts your name with your SS# to verify who you are.
5. Please include one of the following: Only one
 1. County Tax Accessor bill
 2. Closing Statement
6. Please include one of the following: Only one
 1. Deed
 2. Utility bill
 3. Property insurance
 4. Title insurance
 5. Flood certification
7. Fax all information to 407-540-9545
Attention: Christina

This information is required for each property you will be screening for.
This is proving ownership of the property.

There is a one time set up fee of \$45; you can call with a credit card number to 321-274-0358 after you have faxed all the paperwork in. After everything is received we can start your set- up. You will receive a confirmation email after your account is set up. There will be step by step instructions included in the email showing you how to process your first report.